

Minutes of Regular Board Meeting

The Board of Education Holland Township School

A Regular Board Meeting of the Board of Trustees of Holland Township School was held Tuesday, October 16, 2018, beginning at 7:00 PM in the Milford, NJ 08848.

A. CALL TO ORDER

B. FLAG SALUTE

C. WELCOME

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. ROLL CALL

Bickhardt ___
Davis_P___
Hance_P___
Johnson ___
Kirkpatrick_P___
McGuire_P___
Scheibener_P___
Somers_P___
Witucki ___

- E. EXECUTIVE SESSION WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Scheibener, seconded by McGuire, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:02 pm to discuss Pending, Ongoing or Anticipated Litigation and Collective Bargaining._____.

2. **Motion to Enter Public Session**

Motion made by Davis, seconded by Hance, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 8:02 pm.

F. **CORRESPONDENCE**: None

G. **BOARD PRESIDENT REPORT**

Mrs. Scheibener reported that Mr. Somers and herself would be attending the NJSBA conference in Atlantic City next week.

H. **CONSENT AGENDA**

Motion made by Davis, seconded by Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

All in favor: Yes: 6 No: 0 Abstentions: 0

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of September 25, 2018 meeting, Executive Meeting minutes of September 25, 2018.

2. **Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending September 30, 2018 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1. (Sub items 1, 2 and 3 will be agenda items for the November 27th, 2018 board meeting)

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending September 2018 and he recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of September 30, 2018, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated September 30, 2018 check number N0344, in the amount of \$307,387.63 and the bill list dated October 16, 2018 check numbers N0345 thru 08431 in the amount of \$434,505.24.

4. **Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

I. **SUPERINTENDENT REPORT**

1. PARCC Test Scores – The Superintendent reviewed FY18 test scores that were generally positive. She discussed “Action Plans” for both Math and ELA, and noted that testing for FY19 was shortened and now

called NJ Student Learning Assessment.

2. Community Outreach Board Referendum Vote – The Communications committee met before the Board meeting to discuss plans to reach community regarding referendum vote. “More information to follow”.

J. PRINCIPAL REPORT

Dr. Yard noted that the last two weeks had been “Respect and violence awareness weeks”, and that there had been a “fire prevention program” at the school.

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY: No comments

L. EDUCATION

Motioned by Davis, seconded by Hance to approve items 1 through 7

Roll Call Vote:

Bickhardt_ Davis_Y_Hance_Y_Johnson__Kirkpatrick_Y_McGuire_Y_Scheibener__Y_Somers_Y_Witucki__

Motion carried 6-0 in roll call vote.

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for September 18, 2018 to October 9, 2018 and affirms the actions of the administration.

2. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Kutztown University
- Dorney Park
- Riegel Ridge

3. Approve the Acceptance of Dictionaries from Spring Mills Grange

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of forty-seven (47) dictionaries from the Spring Mills Grange No. 120 National Grange's “Project Graduation” to be distributed to third grade students. The Board recognizes and thanks the Spring Mills Grange for their continued and generous support of our school district.

4. Approve Nursing Service Plan

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Nursing Service Plan for the 2018-2019 School Year.

5. Approve School Bus Emergency Evacuation Drill Statement

RESOLVED that the Holland Township Board of Education accepts the following statement for the School Bus Emergency Evacuation Drill as per 6A:27-11.2;

WHEREAS, on Tuesday, October 2, 2018 the Holland Township School Principal Dr. Nancy Yard oversaw the school bus emergency evacuation drill for all bus routes. The drill was held at approximately 8:17 AM for the elementary school students and at approximately 9:05 AM for the middle school students in the front of the school in the bus unloading area.

6. Approve Applying to NJ Sustainability for Schools/NJEA Grant

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the NJ Sustainable for Schools/NJEA Grant applications in the amounts of \$2,000 and \$10,000 to support and foster the STEM Education at Holland Township School.

7. Approve Calendar for 2019-2020 School Year

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of

Education approves the 2019-2020 school calendar.

M. PERSONNEL

Motioned by Somers, seconded by Hance, to approve items 1 through 6.

Roll Call Vote:

Bickhardt___Davis_Y_Hance_Y_Johnson___Kirkpatrick_Y_McGuire_Y_Scheibener_Y_Somers_Y_Witucki___

Motion carried 6-0 on roll call vote.

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2018-2019 school year:

•Justine Doran: Teacher/Aide (pending substitute certificate and criminal history)

2. Approve Mentor

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Stephanie Kane as mentor for Mrs. Tracy Kephart for the 2018-2019 school year.

FURTHER RESOLVED, payments to the mentor and payroll deductions from the Provisional Teacher in the amount of \$550 will be processed as per the guideline in the 2018-2019 Mentoring Plan.

3. Approve Resignation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves with regret the resignation of Ms. Heather Sorge (Aide) effective October 18, 2018.

4. Approval of Girls Basketball Coach

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Ms. Justine Doran (pending substitute certificate and criminal history as girls basketball coach with a stipend of \$3,563.

5. Approve Volunteer

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Kaityln Doran as a volunteer to assist Ms. Justine Doran (Coach) with Girls Basketball (pending criminal history).

6. Approve Change in Hours

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the change in hours for Mrs. Emily Martin from part time at 24.75 hours/week (FTE 0.68) PreSchool Teacher to full time PreSchool Teacher effective on or about November 12, 2018. Mrs. Martin's placement on the salary guide is unchanged, however she now qualifies for health benefits.

N. POLICY

Motioned by Hance, seconded by Davis, to approve items 1 & 2.

Roll Call Vote:

Bickhardt___Davis_Y_Hance_Y_Johnson___Kirkpatrick_Y_McGuire_Y_Scheibener_Y_Somers_Y_Witucki___

Motioned carried 6-0 in roll call vote.

1. Approve Second Readings of Policies and Regulations

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policies and Regulations:

- 1613 (Disclosure and Review of Applicant's Employment History)
- 5561 (Use of Physical Restraint and Seclusion Techniques for Students with Disabilities)

2. **Approve First Reading of Policies and Regulations**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- 8561 (Procurement Procedures for School Nutrition Programs)

O. **FINANCE AND FACILITIES**

No Action items:

Roll Call Vote:

Bickhardt ___ Davis ___ Hance ___ Johnson ___ Kirkpatrick ___ McGuire ___ Scheibener ___ Somers ___
Witucki ___

P. **SUPPLEMENTARY MATTERS**

Mr. McGuire inquired about Mold update and McCarthy provided details of actions to date.

Mr. McGuire inquired about the "Learning Grove" electrical outlets and outside water faucets, as latter pertains to sports use.

Q. **COMMENTS: PUBLIC - GENERAL**

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

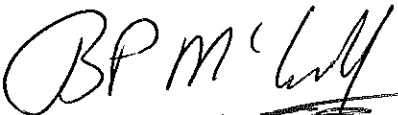
No Public Comments.

R. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Davis, seconded by Hance, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 8:45 pm.

Respectfully Submitted,


Brian P. McCarthy
Business Administrator/Board Secretary